



Knock Knock Children's Museum Matching Gift Form

Matching gifts are an easy way to increase support for your Knock Knock Children's Museum. Many employers offer a matching gift program. Most of these programs match contributions dollar for dollar, and some will even triple the amount of your gift with a 2-to-1 match.

Please contact your human resources department to see if your employer offers a matching gift program, and if so confirm your company's process for submitting a matching gift. For more information, contact Mallory McGough at MMcGough@KnockKnockMuseum.org or 225-388-3090.

Please note that gifts of \$5,000 or more will be permanently recognized on the Knock Knock Donor Wall of Honor.

Follow the instructions below to submit a matching gift donation to Knock Knock Children's Museum.

- Attach the donation check, made payable to Knock Knock Children's Museum, to your employer's matching gift form.
- Submit the check and your employer's matching gift form, along with this completed intake form, to:

Knock Knock Children's Museum
 Attn: Development Department
 1900 Dalrymple Drive
 Baton Rouge, Louisiana 70808

- Submit one intake form for each matching gift donation received.
- Each individual and company will be credited when the matching gift donation check is.

Matching Gift Company Name	Employee Name
Date of Donation	Amount of Donation

Frequency of Gift: One-Time Gift Monthly Quarterly Annually

Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____ Phone: _____

FOR OFFICE USE ONLY

G/L Code: _____ Initiative: _____ Fund: _____

Hard Credit: _____

Soft Credit: _____

Entered in Altru: ___ / ___ / ___ by _____

Gift Acknowledgement Sent: ___ / ___ / ___ by _____

- G/L CODE OPTIONS:**
- 4000 (Unrestricted Giving)
 - 4040 (Learning Zone – Building Sponsorships)
 - 4080 (Knock Knock for All Access)